



# AREA BASED GRANT

## QUARTERLY MONITORING REPORT

### LEAD ORGANISATION: THE BESTWOOD PARTNERSHIP

### QUARTERLY REPORT TO AREA COMMITTEE

Gary Cawthorne, Development Manager, March 2017.

## SECTION 1 – GRANT MANAGEMENT

### 1.1 Partnership meetings (please add rows as required)

Date of meeting	Purpose of meeting	No. of organisations attending
<b>Oct-Dec 2016</b>	Wide range of meetings with partners to monitor performance, funding and monitoring requirements in qu 3	<i>7 partners involved</i>
<b>Jan-Mar 2017</b>	Further partnership meetings are planned for future quarters. <b>(See also 5.5 below)</b>	<b>All partners</b>

### 1.2 Area Committee / cluster meetings

Date of meeting	Overview of ABG within meeting / outcome
<b>14<sup>th</sup> December 2016</b>	MEETING of AREA TWO COMMITTEE AGB Area 2 profiles and qu 2 performance explained with written summary of activity and how priorities are being addressed and by which partner agencies. The opportunity was given for feedback from elected members and others present so that future activity may be adjusted to reflect the observations of Area Committee. This open approach was once again welcomed, with agreement by ward members to assist in any way they can, together or separately by ward or interest in particular priority. Reports to all Area Committee meetings were offered and welcomed.

### 1.3 General overview

As will be seen in the report, almost without exception all outputs and outcomes have been achieved or exceeded in qu 2. In the few instances where anticipated activity has not taken place, this is noted under Emerging Issues for each priority or in qu. 4 activity. It is at this stage confidently expected that all outputs and outcomes for the year will be met or exceeded.

It remains, of course, the policy of The Bestwood Partnership, in line with the requirements of the SLA, to check that the principle of counting individuals once in each year, and not multiple attendances, is operative. Partners now understand this well, and co-operation in this is good. Templates for monitoring by partners have been amended again to pick up more clearly on one-off events and distinguish repeat events (such as clubs, groups meeting weekly or at a fixed frequency). Final annual adjustments adjustments will be made in the qu. 4 monitoring in order to catch an accurate picture of the full year, as explained in qu. 2 monitoring.

Priority 4 (Community Associations) and 5 (Voluntary and Community Sector Support in many instances continue to overlap, so outputs and outcomes in one are often addressed by organisations operating under the other. This is inevitable, and good, showing the close working between partners in these two strands of the funding. But, once again, the same outputs and outcomes are not duplicated across priorities, counted only once across the total.

There has been some partner change, in that the Partnership-Council has ceased to exist and Heathfield Community Association is non-functioning, other partners taking on the responsibilities originally allocated: this has had no negative impact on overall performance.

## SECTION 2 – EMPLOYMENT AND TRAINING

### 2.1 Services delivered (please add rows as required)

Organisation Name	Amount this Quarter	Outline of activity delivered including <ul style="list-style-type: none"> <li>• number of sessions</li> <li>• location of sessions</li> <li>• days/times of sessions</li> </ul>
Bestwood Directions	7513	35 job-club group sessions were provided, at Southglade Access Centre (Wednesdays am and pm and Fridays pm, 56 individual into-work support sessions provided at Bestwood Directions (daily by appointment) Whitemoor (Wed lunchtimes) Basford Library (Tuesdays pm, drop-in) and Bestwood Park Community Centre These work-clubs (group and individual) have resulted in 12 people 29+ gaining sustainable employment Courses were provided as follows - First Aid, Food Hygiene, Health and Safety, I.T.
New College Nottingham	718	Tutor provision for job-clubs and courses shown above
Bestwood Advice Centre	1500	Benefits-to-work calculations and advice provided for 12 individuals as telephone consultations or individual sessions. Financial support course in Personal Finance delivered (accredited), with 3 participants from area 2.

### 2.2 Period Progress

#### Please give a brief overview of any other key activities undertaken this quarter

Training Road Show 2<sup>nd</sup> November and 4<sup>th</sup> November took place, jointly with Nottingham City Council and Right Track (covering areas 1 & 2 together).

Training courses in First Aid, Food Hygiene and Health & Safety, I.T., Work Clubs, English course at Bestwood Park Community Centre and new learners with various NCN departments.

We have continued to participate in the Area 1 & 2 Employment Strategy groups, helping produce an area plan for ongoing employability support for local citizens, also the City-wide Employment and Skills Community Co-ordination and Strategy meeting.

We also continue to participate in the NAT meetings in Bestwood and Basford in order to network with other agencies and providers. Regular operational meetings continue to take place with Right Track in order to cross-refer customers between areas 1 & 2.

### 2.3 Outputs and Outcomes

Quantitative Output & Monitoring method	Quarterly target & actuals							
	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4
Job club sessions provided	25	39	25	40	25	35	25	
Training / educational opportunities provided	2	3	4	7	7	7	7	
Individual support sessions provided	25	23	25	76	25	56	25	

Qualitative Output & Monitoring method	Quarterly target & actuals							
	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4
People aged 29+ supported through job clubs	25	17	25	64	25	69	25	
People aged 29+ in sustainable employment	5	2	10	8	10	12	15	
People improving financial awareness	5	5	10	3	10	15	15	

Please complete the Employment and Skills spread sheet to identify individuals you or your partners have supported. **Forwarded as second attachment.**

### 2.4 Emerging Issues

Summary of Issue	RAG rating (red/amber/green)
Low attendance at training roadshow held 2 <sup>nd</sup> and 4 <sup>th</sup> November, on review improved links with JobCentre Plus developed (see 2.5)	Amber
Bestwood Park Community Centre into-work support not achieving as envisaged owing to lack of interest, to be reviewed early 2017 (see 2.5)	Amber

### 2.5 Planned activity next quarter

**Please give a brief overview of key activities planned for the next quarter**

Two-week "total immersion" activity at Bulwell JobCentre Plus to develop customer base, early January. Starting Work Club at Southglade Access Centre for individuals on Income Support and ESA, from Wed 1<sup>st</sup> Feb (1-3)  
 Additional courses set in place in Emergency First Aid, Food Hygiene and Health & Safety.  
 New outreach weekly venue at Whitemoor Baptist Church from 25<sup>th</sup> Jan, 11-1.30.  
 Provision at Bestwood Park Community Centre under review.  
 Courses in Money Matters and Benefits to Wages in Basford area. Courses in financial management put in place by Bestwood Advice Centre.

## SECTION 3 – CHILDREN & YOUNG PEOPLE

### 3.1 Services delivered

Organisation Name	Amount this Quarter	Outline of activity delivered including number, location, days/times of sessions
CBF Gymnasiums in conjunction with ACAF	10,000	Outreach programme: Bestwood Mon, Wed, Fri between 6 and 9 pm Basford Tues, Wed, Thurs between 4 and 9 pm Youth work sports activities sessions at Southwark Mondays, Tuesdays, Wednesdays, Thursdays 5-0 6pm October half-term activities took place for two weeks, at Southwark, (Mon & Tues 2-5) Southglade (Mon, Tues, Wed 2-5) and Henry Mellish (Tues, Wed Thurs 2-5) Over 50 young people attended the Winter camp at Henry Mellish Centre
Top Valley Academy (c/w Outward Bound Association)	2,000	30 young people targeted into Outward Bound programme, preparations underway, with total of 10 sessions scheduled, to show in qu. 4 monitoring

### 3.2 Period Progress

Please give a brief overview of any other key activities undertaken this quarter

Partnerships have been developed with Tenants and Residents Associations in Basford and increase in sports sessions as a consequence of such consultation.

New key outreach areas (hotspots) are Riber, the tram stop, Heathfield, Highbury Vale, Bramble Close and Rosegay in Basford, and continuing with five in Bestwood.

Representation from the Partnership at the YPP panel for the area, in line with NCC requirements in the ABG SLA and NCC Early Years expectations. This is proving effective in beginning to generate referrals to our activity.

CBF/AAF worked with both Basford and Bestwood NDOs on shaping the young people's offer in the area.

CBF/AAF worked with the local football teams on signposting young people into organised sport.

Outreach and youth sessions were maintained over the quarter.

### 3.3 Outputs and Outcomes

Quantitative Output & Monitoring method	Quarterly target & actuals							
	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4
Universal sessions provided	15	22	15	30	15	20	15	
Outreach or detached sessions provided	5	10	10	20	10	15	5	
Targeted sessions provided	0	4	3	10	4	5	3	
Mapping exercise of existing youth provision	0	0	0	0	1	0	0	

Qualitative Output & Monitoring method	Quarterly target & actuals							
	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4
Young people engaged through universal provision	50	80	50	70	50	60	50	
Young people engaged through detached or outreach provision	25	40	25	30	25	30	25	
Young people individually assessed and supported in targeted provision	0	0	10	10	10	10	10	

### 3.4 Emerging Issues

Summary of issue	RAG rating (red/amber/green)
Individual young people to continue to be identified through Young People's Panel to be worked with in targeted sessions, especially where there has been police involvement, or identified as at risk	Amber
Relatively few young people on the streets currently, and a low level of anti-social behaviour. Work continues to help this to remain the case..	Green

### 3.5 Planned activity next quarter

**Please give a brief overview of key activities planned for the next quarter**

Multi-sports offer to be maintained, and Boxing offer on a targeted basis at the Highbury Vale Community Centre on Tuesday evenings.  
 Top Valley School preparation sessions into Outward Bound programme underway.  
 The mapping exercise of existing provision, up to now in draft form, will be finalised as a working document to show hot-spots, provision, gaps in provision and help direct future activity for provision for young people in the area. Youth Strategy Group to review provision and plan changes as and if necessary to the programme for 2017-18.

### 3.6 Communications and Partnership work

**Please describe how you have worked with the Early Help Team, Young Peoples Panel, (eg through referrals) and any other Nottingham City Council Officers this quarter.**

The Youth Strategy Group continues to meet regularly. Members are City NDOs, and a number of Early Help Team officers participate, and local Police representatives, hosted at Bestwood Directions. A referral process has been set in place to ensure young people at risk are particularly identified and worked with as a key element of targeted work under this priority, particularly through the YPP for the area.

Partnerships have been developed with Tenants and Residents Associations in Basford as shown in 3.2 above

## SECTION 4 – COMMUNITY ASSOCIATIONS

### 4.1 Services delivered

Organisation Name	Amount this Quarter	Outline of activity delivered including number, location, days/times of sessions
Bestwood Park Community Association	1288	New group: Grace Church, 50 people attending
Bestwood Estate Community Association	1620	A large number of groups operate from the Centre, mostly on a weekly basis, as follows: Cross Roads, Tennis, Keep Fit, Taekwondo, Best Companions Elderly Luncheon Club, Marching Band, Messy Church (monthly), Yoga, Dance, & Knit and Natter. Key special events are shown in section 5 The Centre also hosts a full-time Nursery.
Leen Valley Community Association	625	Halloween (29/10) Christmas dinner (14/12) and children's party (17/12) encouraged attendance at the centre.

### 4.2 Period Progress

**Please give a brief overview of any other key activities undertaken this quarter**

New community garden has been established at Bestwood Estate Community Centre. The centre also hosts a number of private party booking to assist with Centre usage and income.

### 4.3 Outputs and Outcomes

Quantitative Output & Monitoring method	Quarterly target & actuals							
	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4
Community associations enhancing membership	1	1	1	1	0	1	1	
Community associations accessing financial support	0	1	1	1	1	1	1	
Community centre development plans improved	0	0	0	1	0	1	4	

Qualitative Output & Monitoring method	Quarterly target & actuals							
	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4
People accessing community centres	100	350	100	254	100	290	100	
Community associations increasing financial sustainability	0	0	1	0	1	1	1	
Community associations improving their governance	1	1	0	3	1	2	1	
New volunteers active in community associations	3	3	3	1	3	2	3	

#### 4.4 Emerging Issues

Summary of issue	RAG rating (red/amber/green)
Bestwood Estate Community Centre has needed to consolidate its paid staffing owing to insufficient income, and has currently lost 1 post. The lease arrangements are on hold subject to amendments bring made.	Amber
Future of Heathfield Community Association, management, building and committee membership issues, as yet unresolved. Bestwood Partnership, NCVS and NCC officers working together to find a solution..	Red
Bestwood Park Community Association needs more commitment from committee members and is seeking additional volunteers.	Amber

#### 4.5 Planned activity next quarter

**Please give a brief overview of key activities planned for the next quarter**

Bestwood Estate Community Centre is seeking to enclose additional land, to include a nature area for the community.

Bestwood Park Community Association is seeking out companies (such as Experian) who deliver team-building activities within the community.

Leen Valley Community Association will plan its yearly programme.

### SECTION 5 – SUPPORT FOR LOCAL VCS INFRASTRUCTURE

#### 5.1 Services delivered

Organisation Name	Amount this Quarter	Outline of activity delivered including <ul style="list-style-type: none"> <li>• number of sessions</li> <li>• location of sessions</li> <li>• days/times of sessions</li> </ul>
Nottingham Council for Voluntary Service	1,000	Bestwood Park Community Association, review of constitution, partnerships, and new trustee advice Leen Valley Community Association, on working together Bestwood Park Association, management & governance, Bestwood Estate Association, employment & redundancy issues, & general advice Spring SLR, funding advice and support, Phoenix Aspiration Learning Support, safeguarding training (two )
Bestwood Estate Community Association	Shown in Section 4	Key special events were the Family Fun Day, Community Garden Opening, Family Christmas Party Lunch Club Christmas Dinner.
Bestwood Park Community Association	Shown in Section 4	Graduation of pre-School Children event. (The Pre-school service is a key element of delivery at Bestwood Park Community Centre for the local community.)
Leen Valley Community Association	Shown in Section 4	Special coach trip to Lincoln Christmas Market
The Bestwood Partnership	NIL	Local Christmas event funding bid to Lottery successful, benefitting 200 local people at Bestwood Park Church Management support to Bestwood Advice Centre

## 5.2 Period Progress

### Please give a brief overview of any other key activities undertaken this quarter

All community groups listed on NCVS database were contacted. They were offered special arrangements for NCVS training courses.

## 5.3 Outputs and Outcomes

Quantitative Output & Monitoring method	Quarterly target & actuals							
	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4
One off activities / events delivered by local organisations	0	0	4	4	4	7	4	
Financial and organisational support sessions	0	0	2	5	4	9	4	
Training opportunities taken up by local organisations	0	0	2	2	4	2	4	
Voluntary sector forums	0	0	0	0	1	0	1	

Qualitative Output & Monitoring method	Quarterly target & actuals							
	Q1	Q1	Q2	Q2	Q3	Q3	Q4	Q4
Local organisations improving service delivery	0	0	2	0	4	4	4	
Local organisations improving financial sustainability	0	0	2	3	4	4	4	
Local organisations improving management capacity	0	0	2	2	4	5	4	
Local organisations increasing their knowledge	0	0	2	2	4	5	4	

## 5.4 Emerging Issues

Summary of issue	RAG rating (red/amber/green)
The Partnership Council closed in December – funding to support voluntary sector forums to be re-allocated to Bestwood Advice Centre, necessitating rescheduling of main partnership events	Red to Amber

## 5.5 Planned activity next quarter

### Please give a brief overview of key activities planned for the next quarter

NCVS offered continued support in terms of the existing agreement. There was a focus on seeking new groups from Area 2. They will be contacting groups based in the Area before the end of January to promote the support they can offer, It is anticipated this will generate additional requests for support, in some cases providing free training .

The major partnership event of the year will now be held on March 11<sup>th</sup>, with Bestwood Advice Centre taking the lead, coming Bestwood Partnership Conference with an event to develop new partnerships, review the year and look forward to 2017-18 and a wider engagement of community groups, organisations and volunteering.



# AREA BASED GRANT, BESTWOOD AND BASFORD



**Nottingham  
City Council**

## REPORT TO BASFORD AND BESTWOOD AREA COMMITTEE

### LEAD ORGANISATION: THE BESTWOOD PARTNERSHIP

Gary Cawthorne, Development Manager

### ADJUSTMENTS TO OUTPUTS, OUTCOMES AND TARGETS for 2017-18.

Changes are shown in **bold letters/figures.**

REF	OUTPUT	Target 2016-17	Target 2017-18
ESP1	Number of job club sessions provided	100	100
ESP2	Number of training/educational opportunities provided	20	20
ESP3	Number of individual support sessions provided	100	<b>80</b>
CYP1	Number of universal sessions provided for young people	60	<b>80</b>
CYP2	Number of outreach or detached sessions provided for young people	30	<b>40</b>
CYP3	Number of targeted sessions provided for young people	10	<b>20</b>
CYP4	Mapping exercise of existing youth provision	1	1
CAP1	Number of community associations enhancing their membership	3	3
CAP2	Number of community associations accessing financial support	3	3
CAP3	Number of community centre development plans improved	4	<b>3</b>
INP1	Number of <b>(REMOVE "one-off")</b> activities/events delivered by local organisations	12	12
INP2	Number of financial and organisational support sessions delivered	10	10
INP3	Number of training opportunities taken up by local organisations	10	10
INP4	Number of Voluntary Sector Forums taking place	2	<b>4</b>
INP5	<b>Number of local organisations newly active</b>	<b>NEW</b>	<b>4</b>
		<b>2017-18</b>	

REF	OUTCOME	Target 2016-17	Target 2017-18
ESC1	Number of people ( <b>REMOVE "aged over 29 yrs"</b> ) supported through job clubs	100	100
ESC2	Number of people( <b>REMOVE "aged over 29 yrs"</b> ) in sustainable employment	40	30
ESC3	Number of people ( <b>REMOVE "aged over 29 yrs"</b> ) improving their financial awareness	40	30
<b>ESC4</b>	<b>Number of people participating in training opportunities</b>	<b>NEW 2017-18</b>	<b>40</b>
CYC1	Number of young people engaged through universal provision	200	200
CYC2	Number of young people engaged through outreach or detached provision	100	100
CYC3	Number of young people individually assessed and supported in targeted provision	30	40
CAC1	Number of people accessing community centres	400	400
CAC2	Number of community associations increasing financial sustainability	3	3
CAC3	Number of community associations improving their governance	3	3
CAC4	Number of new volunteers active in community centres	12	8
<b>CAC5</b>	<b>Number of user groups accessing community centres</b>	<b>NEW 2017-18</b>	<b>40</b>
INC1	Number of local organisations improving service delivery	10	16
INC2	Number of local organisations improving their financial sustainability	10	8
INC3	Number of local organisations improving management capacity	10	8
INC4	Number of local organisations increasing their knowledge	10	8
<b>INC5</b>	<b>Number of people engaging in events/activities delivered by local organisations</b>	<b>NEW 2017-18</b>	<b>400</b>
<b>INC6</b>	<b>Number of volunteers in local organisations newly active</b>	<b>NEW 2017-18</b>	<b>8</b>



**The Bestwood  
Partnership**

Limited Company no. 04882639  
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## **Bestwood & Basford New Community Partners March 2017**

The following information was supplied to intending applicants:

"This application form is for groups active or intending to become active in the Basford and Bestwood wards of Nottingham City to join the Partnership of organisations who deliver services under the Area-based Grant scheme of Nottingham City Council, of which The Bestwood Partnership is the local lead organisation. There are no fees or costs involved for membership as a Partner organisation.

Funding is available to Partner organisations whose activities address the priorities of the grant scheme, providing services to local people in Employment and Skills, Young People, Community Associations and Support for the Voluntary and Community Sector. A summary of some of the outputs and outcomes which need to be addressed is shown under question 14 below."

- "A - to provide a training or educational opportunity for residents
- B - to deliver an activity or events for young people
- C - to start a new group which will benefit local residents
- D - to help develop or increase membership of an existing group
- E - to deliver activities or events to benefit local residents or families
- F - to provide opportunities to help local people seeking work
- G - to provide opportunities to help support volunteering"

"Approximately how many local residents in will benefit from the activity or event? "  
You should count individuals only once each, and any you count here must be residents in the Basford or Bestwood Wards of Nottingham City. People from other areas may participate in your activities or events but they should not be counted here."

This resulted in gaining **10 new partners**, as follows:

**Disability Direct**  
**Basford Family Super Stars**  
**Basford Rd Baptist Church**  
**Stockhill Tenants & Residents**  
**The Pythian Club**  
**Bestwood Stain Glass Group**

**New Generation Community Hub**  
**Bestwood Park Church**  
**N. Wolves Ball Hockey Club**  
**Lionhearts Marching Band**  
**The People's Church**

